

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of March 31, 2010**

**Members Present:** Paul Anderson, Tom Davis, Jim Barton, Dave Tyler, Philip Godeck, and Chuck Riggott (Alternate)

**Members Absent:** George Butenkoff (Alternate)

**Others Present:** WPCA Acting Superintendent Ed Alibozek, WPCA Attorney Vincent Purnhagen, Selectman Richard Pippin, Attorney Bruce Fader, Attorney Wayne Gerlt, Jay Ussery and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

**I. Designate Alternate**

All regular members were present.

**II. Acceptance of Minutes of February 24, 2010 and March 2, 2010**

**Motion:** To accept the minutes of February 24, 2010.  
Davis/Godeck  
Passed unanimously

**Motion:** To accept the minutes of March 2, 2010.  
Barton/Godeck  
In favor: Barton, Godeck, Davis,  
Abstained: Tyler  
Passed

**III. Payment of Bills**

**Motion:** To authorize the payment of the March 31, 2010 bill sheet in the amount of \$76,701.45.  
Davis/Barton  
Discussion: Mr. Alibozek went over the bill sheet outlining any unusual bills.  
Passed unanimously

***\*Attorney Purnhagen arrived at 7:09 p.m.***

**IV. Visitors**

No visitors were scheduled.

## **V. Receipt of Applications**

### **Jeff Malave, Soundwood Builders, Easement Lot 11 – 5 Farms Rd, Meadow Farms**

Jeff Malave explained that when he bought the lot there was no existing sewer; there was an easement for a catch basin. The owner of Lot 10 – 1 Farms Rd is allowing a sewer easement to run along the property line. Town Engineer Len Norton's memo calls for the connection to be made to the manhole directly opposite the existing sewer.

**Motion:** To receive the application of Jeff Malave, Soundwood Builders, Easement Lot 11 – 5 Farms Rd, Meadow Farms with the caveat that it complies with the memo and attachment from Town Engineer Len Norton dated March 30, 2010 referencing the Easement Map Lot 10 and Lot 11 Meadow Farms Subdivision 1 Farms Rd – 5 Farms Rd, East Windsor, CT.  
Tyler/Godeck  
Passed unanimously

## **VI. Approval of Applications**

### **USA Hauling & Recycling, 3 Shoham Rd and 5 Shoham Rd**

Jay Ussery of JR Russo & Associates was representing USA Hauling & Recycling. He explained that the application was to provide sewer service to 3 & 5 Shoham Rd. They would tie into 38 North Rd with an easement in favor of the Town of East Windsor. This would eliminate 2 septic systems and allow the next building to tie in also. Attorney Purnhagen reviewed the easements. The body of the easements was fine; they would need the certificate of title to the property.

**Motion:** To approve the application of USA Hauling & Recycling, 3 Shoham Rd and 5 Shoham Rd, map prepared by JR Russo and Associates for USA Hauling Corporation, 3 & 5 Shoham Rd Map 3, Block 17, Lots S3 & S4, Zone M1, revision date 1/28/10 with acceptable sewer easements to the Town and certificate of title to both parcels.  
Tyler/Godeck  
Passed unanimously

Mr. Ussery thanked the Board and left the meeting at this time.

There was a discussion at this time of whether to approve the sewer service area changes separately or all together. It was decided that the designation changes of Golden Irene's, Burlington Coat Factory and Plum Lane would be handled together; the Rya Corporation and the Mitchell Property would be handled separately.

**Motion:** To approve the change in designation of the three properties in East Windsor connected to other towns sewer systems by establishing an additional class of property identified by a red crosshatch and shown on the legend.  
Barton/Tyler  
Passed unanimously

### **Rya Corporation, Phase III of Melrose-Hemlock Court Subdivision, Amendment of Sewer Service Area**

**Motion:** To approve the change in the sewer service area to include the Rya Corporation, Phase III of Melrose-Hemlock Court Subdivision, as a special consideration because it was an existing project.

Tyler/Godeck

Discussion: Mr. Tyler thought it was in the best interest of the Town to approve this change. Attorney Purnhagen suggested referencing the minutes of this meeting on the Sewer Service Area Map. Mr. Barton pointed out that this was approved because of special circumstances; additional information had been received from Town Planner Laurie Whitten. This is not just another extension of the sewer service area and other properties can't piggy back off of it.  
Passed unanimously

Mitchell, 2-Lot Subdivision, 96 Griffin Rd, Amendment of Sewer Service Area

**Motion:** To approve the amendment of the Sewer Service Area for Mitchell, 2-Lot Subdivision, 96 Griffin Rd, designated as a private sewer going into the South Windsor sewer system.  
Tyler/Barton  
Passed unanimously

**Motion:** To make changes effective 15 days from tonight's meeting.  
Tyler/Barton  
Passed unanimously

Jeff Malave, Soundwood Builders, Easement Lot 11 – 5 Farms Rd, Meadow Farms

**Motion:** To approve the application of Jeff Malave, Soundwood Builders, Easement Lot 11 – 5 Farms Rd, Meadow Farms, as accepted in receipt of applications.  
Tyler/Godeck  
Passed unanimously

Attorney Gerlt and Attorney Fader thanked the Board and left the meeting at this time.

**VII. Legal**

Pump Station Agreement – SJK Properties, Quarry Meadows

There was nothing new to report.

Rya Corporation

There was nothing new to report.

Returned Warrant

Attorney Purnhagen had prepared the chapter 13 proof of claim for Atkins, 25 Winton Rd.

**Motion:** To authorize Chairman Anderson to sign the proof of claim for Atkins, 25 Winton Rd.  
Barton/Godeck  
Passed unanimously

Mr. Anderson asked Attorney Purnhagen if the WPCA could notify mortgage holders when a lien is placed on a property. Attorney Purnhagen said that could be done; the borrower has an obligation to keep the property free of liens. Sewer user charges are a priority in front of the mortgage. Mr. Anderson asked if the WPCA could collect sewer user fees in quarterly installment; Attorney Purnhagen said that it could be done.

### **VIII. Action on Proposed Amendment to the Sewer Service Area**

This was done under approval of applications.

### **IX. Unfinished Business**

#### **North Road Sewer**

Mr. Alibozek explained that on March 9, 2010 Mr. Anderson, Mr. Coon and he met with Sue Grasso and Mary Gregware at the USDA office in Windsor. One additional item that needs to be worked on is "short lived assets reserve". Today, Sue Gregware reported that based on the information the USDA has; the East Windsor WPCA would receive about 42% (40-45%). This amount is not firm; they need some additional information, flow and income projections. When she receives this information, things will move quickly. Mr. Alibozek reported that Tim Coon and Jay Ussery have been a big help. Tim Coon did an outstanding job; it was money well spent.

#### **Prospect Hill Road Benefit Assessments**

There was nothing to report.

### **X. New Business**

#### **Atlantic States Rural Water & Wastewater Association Membership**

Mr. Alibozek explained that the WPCA had not renewed their membership in about 3 years, but has been using Atlantic States services. It was the consensus of the Board to renew the membership. The annual membership dues are \$280.

#### **Superintendent's Report**

Mr. Alibozek reported that the Superintendent search has gone well, with seven candidates visiting the facility. One of the applicants withdrew his resume. Six of the candidates had initial interviews with Mr. Anderson and Mr. Davis on March 10<sup>th</sup> and 18<sup>th</sup>. All six candidates were interviewed on March 25<sup>th</sup> with nearly a full WPCA Board.

On March 15<sup>th</sup> the WPCA received final approval from Rand Stanley, EW Building Department, for the newly installed radiant ceiling heaters which replaced the old rooftop warm air furnace. The cost of materials was \$4,700.70, Marc Brennan, Steve Bednarz and Steve Spellman did the work. The estimate for this work to be done by an outside contractor was \$12,910.91.

John Shortsleeves of Bay State Consultants contacted WPCA by email on March 30<sup>th</sup>. Bids will be available to us regarding electrical service savings on April 13<sup>th</sup>. There was a lengthy discussion regarding electric rate contracts.

**Motion:** To authorize Chairman Anderson to make a decision about the electrical rate on April 13, 2010.  
Barton/Davis  
Passed unanimously

### **XI. Executive Session**

#### **Discussion of Personnel Matter**

**Motion:** To enter into Executive Session at 8:30 p.m. to include Board Members and Attorney Purnhagen.  
Tyler/Godeck  
Passed unanimously

**Motion:** To close Executive Session at 9:11 p.m.  
Tyler/Godeck  
Passed unanimously

**XII. Adjournment**

The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Laura Michael  
Recording Secretary